Date completed:

Completed by:

**UK Legal intake 2021**

Thank you for your enquiry. Unfortunately, we can only take on very few cases. We need to ask you some questions in order to decide whether we can assist with your case. We understand there are a lot of questions but please complete the form to the best of your ability. *Please ensure you complete all questions marked with a star (“\*”) – we cannot process the referral without this information.* We will you know as soon as we can if we are able to help, and within 2 weeks from when you have given us the information we need.

**When completed please email to info@safepassage.org.uk**

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| --- |
| **UK sponsor**  |
| **Name\*** |   |
| **Nationality\***  |  |
| **Date of birth / age\***  |  |
| **Immigration status\******NB. If British/with ILR please specify whether they previously had Refugee Status******NB. If asylum seeker we cannot assist unless Syrian/Yemeni/Eritrean minor*** |  |
| **Languages spoken/need interpreter?\*** |  |
| **Address and contact details (mobile and email)\*** |  |
| **Date left country of origin, dates and journey to UK** |  |
| **Relationship to applicant\***  |  |
| **Have you contacted any other organisations about this case? If so, who? Do you give us permission to contact them? Contact details.**  |  |
| **Name and identity of caller (if not sponsor) Contact details?** |  |
| **Applicant**  |
| **Name\*** |  |
| **Nationality\***  |  |
| **Date of birth / age\*** |   |
| **Languages spoken/need interpreter?** |  |
| **If a minor, any relatives/guardians with the minor? How old/what relationship?**  |  |
| **If an adult, single/married, any dependent children** |  |
| **Contact details** (What is the best way to contact the applicant? Phone, Whatsapp, Viber, a friend, social worker? |  |
| **Current location\***city / region / country |  |
| **Details of sleeping arrangements**homeless / accommodation centre etc. |  |
| **Date left country of origin, dates and routes of arrival in current location** |  |
| **Why left country of origin?**  |  |
| **Does the applicant have a lawyer?** What is their name/ contact details? |  |
| **Does the applicant have a social worker, guardian, or anyone else helping them?** What is their name / contact details? |  |
| **Are you happy if SP contacts these actors to make enquiries about your case?**  |  |
| **Further information**  |
| **Stage of any legal process**: eg local asylum application, Dublin application; application for entry clearance/visa to UK |  |
| **Other family members in the UK,** what is their relationship how did they arrive (eg family reunion), status in UK |  |
| **Other family members in country where applicant is currently located?** |  |
| **List of other relatives and in which country, including country of origin; include age of other siblings** |  |
| **Any relatives in other EU countries, what relationship, age/status?**  |  |
| **When applicant and sponsor last met; date/circumstance of separation** |  |
| **Vulnerabilities of applicant: physical/mental disabilities/injurie, loss or trauma in country or origin or en route, impact of separation**  |  |
| **Vulnerabilities of sponsor physical/mental disabilities/injurie, loss or trauma in country or origin or en route, impact of separation**  |  |
| **Any issues re age or identity, eg. no documents, documents taken**  |  |
| **Documents of applicant and sponsor (original or copy? If copy, where is original?)\*** |  |
| **If no docs, are they willing to do DNA test** |  |
| **Is UK relative willing to have the minor in their home, any obstacles to ability to do so**  |  |
| **Income of UK relative\*** * **From employment/self employment**
* **From benefits**
 |  |
| **Accommodation of UK relative\*** * **Rented/owned**
* **Number of bedrooms**
* **Details of occupants**
 |  |
| **Any other issues**  |  |
| **Documents provided**  |  |
| **List all documents provided**  |  |